

IDAHO BOARD OF ARCHITECTURAL EXAMINERS

Bureau of Occupational Licenses

700 West State Street, P.O. Box 83720

Boise, ID 83720-0063

Board Meeting Minutes of 11/8/2019

BOARD MEMBERS PRESENT: Jay W Cone - Chair
Garth J Jensen
Rann W Haight
Allison McClintick
Daniel K Mullin
John D Maulin

BUREAU STAFF: Kelley Packer, Bureau Chief
Dawn Hall, Deputy Bureau Chief
Julie Eavenson, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Nicholas Krema, General Counsel
Rob McQuade, Legal Counsel
Lizzie Kukla, Board Specialist
Lori Rodenspiel, Board Specialist

The meeting was called to order at 8:30 AM MST by Jay W Cone.

APPROVAL OF MINUTES

Mr. Mullin made a motion to approve the minutes of 8/9/2019. The motion was seconded by Mr. Jensen. Motion carried. Ms. McClintick made a motion to approve the minutes of 9/10/2019. The motion was seconded by Mr. Mullin. Motion carried.

COMPLAINT MEMORANDUM

Ms. Peel gave the investigative report, which is linked above.

DISCIPLINE

Mr. Jensen made a motion to close cases ARC-2020-1, ARC-2020-2, ARC-2020-3, and ARC-2020-4 with an advisory letter. It was seconded by Mr. Mullin. Motion carried.

BUREAU BUSINESS

LEGISLATIVE REPORT

Ms. Packer updated the Board on the upcoming legislative session and what the Board can expect for omnibus rules review.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$322,000.00 as of 10/31/2019.

Review of Laws and Rules and New Board Member Orientation

Ms. Packer addressed the To Do List item which states, "Meetings following new Board appointments should include a review of the law and rules – new Board member orientation." Ms. Packer recommended that it would be a better use of the Board's time to schedule Board training as a refresher when necessary, but that new members should rely on the new Board member orientation packet, and they should review the laws and rules.

Mr. Crema reviewed the laws and rules and gave the new Board member orientation.

Mr. Crema clarified the open meetings act, specifically dealing with serial meetings.

Mr. Crema gave a presentation on the Board meeting procedures.

OLD BUSINESS

The Board reviewed the To Do List.

Mr. Mullin made a motion that Mr. Maulin be the contact for Legislative issues. Ms. McClintick seconded the motion. Motion carried.

The Board deferred discussion of a To Do List item regarding Board term limits to a future meeting because the deadline has already passed for submitting legislative change for the 2020 legislature. The Board directed the specialist to add this to the To Do List.

The subcommittee on non-accredited education, consisting of Mr. Jensen and Mr. Mullin, presented information on whether non-accredited education ought to count toward getting an architect license. Mr. Jensen presented the Board with language

for accepting non-accredited education as a path to licensure and a spreadsheet with data to support his research. The Board and Mr. McQuade discussed additional language possibilities for non-accredited education inclusions in law and rule. The Board and Mr. McQuade will follow up at a future meeting.

Ms. Kukla clarified discussion from a previous meeting related to online applications and stated that applications will become electronic in the future Bureau software upgrades.

NEW BUSINESS

CONFERENCE UPDATES AND ATTENDANCE

Mr. Jensen made a motion to approve funding for new Board members and the Board Specialist to attend the February 12 – 14 Orientation for New Board Members Conference, presented by the National Council of Architectural Registration Boards (NCARB). Mr. Mullin seconded the motion. Motion carried.

CORRESPONDENCE

The Board reviewed correspondence from the National Council of Architectural Registration Boards (NCARB) regarding a draft model law for public comment. The Board took no action.

CE Course Review

Mr. Cone brought up continuing education (CE) courses from the Idaho Building Officials (IDABO) annual safety conference due to repeated requests from licensees for approval as health, safety, and welfare credits. Ms. Kukla advised the Board that CE course approval applications may be sent to IDABO and submitted to the Board for approval. The Board directed the specialist to draft communication to IDABO requesting a CE course application for courses that would meet the requirements in Rule 450 for health, safety, and welfare continuing CE credits.

EXECUTIVE SESSION

Ms. McClintick made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. It was seconded by Mr. Jensen. The vote was: Mr. Cone, aye; Mr. Jensen, aye; Mr. Haight, aye; Ms. McClintick, aye; and Mr. Maulin, aye; Mr. Mullin, aye. Motion carried.

Mr. Mullin made a motion to come out of executive session. It was seconded by Mr. Jensen. Motion carried.

APPLICATIONS

Ms. McClintick made a motion to approve the following for licensure:

Estes Samuel Robert	AR-986659
Jolley Jay Robert	AR-986671
Frame Jonathon	AR-986687
Gregonis Justin John	AR-986691
Johnson Michael Wayne	AR-986693
Hidey Robert	AR-986692
Lawson Fred Richard	AR-986704
Chimonas Stephanie Lynne	AR-986695

It was seconded by Mr. Mullin. Motion carried.

Ms. McClintick made a motion to hold application for exam 901-17-0069, pending additional information.

It was seconded by Mr. Jensen. Motion carried.

Ms. McClintick made a motion to approve the following for examination:

901-16-9238
901-16-9844
901-17-0430
901-17-0476

It was seconded by Mr. Jensen. Motion carried.

NEXT MEETING was scheduled for January 24, 2020 at 8:30 AM MST.

ADJOURNMENT

Mr. Maulin made a motion to adjourn the meeting at 1:16 PM MST. It was seconded by Mr. Jensen. Motion carried.

Jay W Cone, Chair

Garth J Jensen

Rann W Haight

Allison McClintick

Daniel K Mullin

John D Maulin

Kelley Packer, Bureau Chief